



Choice Care Agency

Excellence and quality is our priority.

Providing quality and flexible staffing solutions to meet the demands of individuals in need of social care and support.

About Choice Care Agency

We are a newly established care agency, who are committed to providing a high standard of care support staff. We are able to provide care support staff which are tailored to meet individual care needs.

On selecting Choice Care Agency you can expect:

- A service which meets a high quality standard, providing professional and friendly staff who are available 24 hours a day 365 days a year.
- Experienced , skilled professional care support staff who are selected to match vacancy requirements as a result of Care Choice's extensive recruitment process.
- Choice Care is able to meet flexible recruitment solutions to meet variable staffing requirements at short notice.
- We operate in line with all government legislation and standards.
- Efficient and flexible invoicing and payment options.
- Choice Care is an equal opportunities employment agency.

Recruitment Process

Pre-Selection: A selection of questions must first be answered by the applicant in order to ensure that they meet our required standard before an application form is issued.

All applicants must possess minimum of 1 year experience that is relevant to the post.

Application: All applicants must complete an application form which covers their personal details, employment history, education achievement, relevant experience and provide a least 4 references. Information is required for a full 4 years. Any gaps must be fully accounted for. All applicants will be given a written questionnaire in order to check the authenticity of the application form.

Interviews: Each successful applicant will be interviewed by choice care management team to ensure that all applicants closely match the requirements of the job specification.

Enhanced Security Checks: Each applicant is stringently vetted and interviewed. It is our duty to provide the right person at the right time every time. This includes:

- Enhanced CRB checks for domiciliary, childcare and residential.
- Medical declaration must be signed by all workers.
- Original qualifications and certificates will be obtained. The General Social Care Council is able to provide confirmation of qualifications in writing.
- An identification badge will be issued upon successful completion of the identification and passport check.

Induction Training: All domiciliary workers are required to attend a three-day training induction where they will be required to complete a written test in order to gain a training certificate.

All Choice Care workers have proven qualifications, skills and experience relevant to the positions.

All Choice Care workers are fully CRB checked.

All Choice Care workers will be pre-selected to meet the clients needs. Experience, Skills and Experience are key components that our consultants take into account for the required post.

We will have regular conduct meetings with our clients on a monthly basis in order to monitor our service and maintain a high quality of service which meets the needs of our clients.

The Management team will take time to spot-check our staff performance and work practices.

Valuing Our Workforce

Choice Care offers an excellent benefits package that offers our workforce financial security, making working with Choice Care a flexible and rewarding experience.

Full Career support and guidance: Though our experienced Choice Care consultants each worker can expect to receive ongoing support and advice and will receive supervision once a month in the form of one to ones and six monthly appraisals.

Recognition and Respect: Choice Care appreciates that all our workers can undertake a difficult role so they can be assured that the skills and experience will be treated with respect.

Professional Boundaries: All Choice Care workers will act in a professional and courteous manner, and will be respectful to the clients and act in a professional manner at all times.

Advice Service: 24-hour support service which is offered to all Choice Care workers.

Excellent Bonus Schemes: Choice Care Agency offers bonuses to dedicated and committed staff.

Choice Care Recruitment Solutions

Full, Part- Time or Temporary Workers:

When a worker is needed quickly then Choice Care can help. We have a extensive database of highly skilled and qualified workers. Most importantly they are also available within 24 hours notice.

We cover a wide range of social care positions which include Qualified social workers to Domiciliary Care Workers.

Permanent Positions:

Choice Care guarantees to source the right applicant for Permanent positions. We spend a considerable amount of time advertising, interviewing, vetting and assessing the applicants for any job roles offered.

Our service will save you time ,hassle and is a cost effective solution for your company.

Choice Care will manage the entire recruitment process and we will also visit your Company site to discuss the role and detail your exact requirements.

Once the requirements are determined our internal process kicks into pay and we commence the following:

- Create Advertisement.
- Advert placed in Local, National press and Recruitment Websites.
- Process all responses.
- Interview and Vet the potential workers ready for your assessment.
- Provide training if required.

Choice Care Employment Terms

- Choice Care payroll temporary workers weekly.
- Choice Care deducts all statutory payments (PAYE, NI).
- Minimum booking period of four hours.
- Payment Terms are seven days.
- Temporary to Permanent conversions.
- Permanent fees payable - % of annual salary.
- Rebate entitlement / refund guarantee.

Choice Care promises to listen and understand our client's needs to ensure that we will build a positive relationship that will deliver your recruitment solutions at a good value.

Choice Care offers a high quality service that has raised the bench mark in the social care field, delivering excellent value and experience to meet needs of the client.



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